

LETTER OF RECOMMENDATION INSTRUCTIONS

Thank you for agreeing to provide a letter of recommendation to a [GW Institute for Biomedical Sciences](#) PhD program applicant. Letters of recommendation can provide the most information about the candidates' achievements and promise. Once the student enters your contact information in our application system (TargetX), you will receive an email requesting that you submit your letter of recommendation.

You will see standard questions:

1. How long have you known the applicant and under what circumstances?
2. What do you consider the applicant's most outstanding talents or characteristics?
3. What are the applicant's chief liabilities or weaknesses?

Please also address ADDITIONAL research-related areas for this candidate, compared with others of similar experience of whom you are associated:

1. Knowledge and curiosity in chosen field?
2. Drive, motivation and resilience?
3. Accuracy, analysis and technical skills?
4. Independence, maturity and teamwork

Along with any narrative comments, **please rate the student (top 5%, 10%, 25%, 50%, lower 50%)** among other PhD applicants or students.

You may type or paste your letter of recommendation into the application system, or you may attach it as a separate document.

Should you encounter any technical difficulties with submitting your letter to the application system, please contact our admissions office at askccas@gwu.edu or 202-994-6210. Should you have any questions about the Institute for Biomedical Sciences, you can reach us at gwibs@gwu.edu or 202-994-2179. Thank you again for your efforts in support of a potential PhD student!